

## **The ISRS Privacy Policy**

Members' privacy is important to the International Society for Reef Studies (herein also referred to as the Society) and in conformity with the European Union's General Data Protection Regulations (GDPR), designed to ensure that organisations do not misuse the information that they hold on individuals, the Society is adopting this Privacy Policy:

### **The Principles of the Policy are that:**

- ❖ ISRS will only collect a members' personal information in order to pursue the purposes of the Society and to provide members with the services expected of such a society.
- ❖ ISRS will only use members' personal data for the purposes for which we collected it, or for a purpose compatible with the original purposes.
- ❖ ISRS will only store personal information for only as long as there is a reason to keep it.
- ❖ ISRS will maintain full transparency concerning how it gathers, uses, and shares members' personal information.

### **The Society Pursues its Objectives by, Among Other Things:**

- a) Providing membership services and professional recognition to those working in coral and other reef sciences.
- b) Maintaining the ISRS website and membership services provided through the site.
- c) Organizing reef science events open both to members and to other interested persons.
- d) Producing academic journals and other publications related to reef sciences.
- e) Providing advice and guidance on reef science to other scientists, policy makers and government.

### **Personal Data**

Personal Data is defined as any information about an individual from which that person can be identified.

The Society may collect, use, store and transfer members' personal data if they have a reason to do so in order to communicate with members or to provide services to members.

The Society may collect information about members a) that they provide to ISRS directly, b) that is received automatically through operating our services, and c) that may be collected from third parties or publicly available sources.

### **The Society may collect Personal Data from members when they:**

- a) Join or renew their subscription to ISRS as a member
- b) Use the ISRS website.
- c) Register for ISRS sponsored conferences or other events

### **Information that is Collected**

Information that the Society may collect about members can include:

Identity data, which includes first name, middle name, last name, a user name or similar identifier, title, date of birth and gender.

Demographic and professional data which may include career status, place of employment, degrees and awards, areas of scientific study and scientific specialties, and areas of professional expertise.

Contact data, which may include billing address, delivery address, email addresses, telephone numbers and fax number.

Financial data which may include invoices, bank transfers, expense reimbursement and payment card details.

Transaction data, may which include details about payments to and from members and other details of products and services, including membership, conference registration, and exhibition, that members have purchased.

Profile data which may include user name and password, social media information, purchases made by members, survey and poll responses, participation in communities and groups and any posts, replies and other content (images, videos, sound recordings, etc.) supplied by members.

Event participation data including registration fees and payment, presentation information, participation information, and itinerary data.

Marketing and communications data, which may include members' preferences in receiving marketing and other communications from the Society.

**Information that the Society may collect automatically can include:**

Technical data which includes internet protocol (IP) address, login data, browser type and version, time zone setting and location, browser plug-in types and versions, operating system and platform and other technology on the devices you use to access this website.

Site usage data and logs which includes information about how you use our website, products and services

The ISRS website may use cookies and other technologies to help identify and track visitors, usage, and access preferences.

The Society may also track e-mails sent to members in order to understand the effectiveness of communications and campaigns.

Members can disable cookies stored on your computer, but this may stop the Society's website or apps from functioning properly.

**Information that the Society may obtain from third parties can include:**

Analytics which includes data provided by search engines (such as Google ).

Contact, financial and transaction data from providers of technical, payment and delivery Services such as the Society's credit card processor.

Address validation such as feedback from publishers about delivery of ISRS products

Participation data which may include author information from ISRS publications and registration, attendance and presentation data from conferences or meetings organised or sponsored by ISRS.

**Aggregate data**

The Society may also collect and use aggregated data such as statistical or demographic data.

Aggregated data may be derived from personal data but is not considered personal data in law as this data does not directly or indirectly a person's identity.

**The Legal Basis for Collecting and Processing Personal Data**

There are several legal bases for ISRS's collection and processing of personal data. These include: pursuance of the legitimate interests of ISRS; to perform a contract; based on consent; and legal compliance.

**How the Society Uses Personal Data**

Personal data of individuals may be used for various purposes. Among them are:

Membership administration including membership application and renewal

Provision of member benefits including access to website services

Delivery of products and services including ISRS journals and other publications

Management of subscriptions

Communication of ISRS events, products, services, offerings, benefits and opportunities  
Member and customer data analysis  
Development of directories  
Product and Services customization and improvement.

### **When and How Personal Data is Shared**

ISRS will share information about members only in the limited circumstances detailed below:

- a) Officers and Employees: ISRS may disclose information about members to its officers or other members and any employees who need to know that information in order to provide for the functions of the Society or provide services to members.
- b) Third Party Contractors: ISRS may disclose information about members to third party contractors (such as SGMeet who provide the Society's membership services) who likewise need to know the information in order to provide for the functions of the Society or provide services to members.
- c) Third Party Vendors: ISRS may share information about members with third party vendors (such as Springer who publish the Society's journal *Coral Reefs*) who need to know the information in order to provide the services that members require.
- d) Conference and Event Organisers: The Society may share members' details with the organisers or organising committees of scientific conferences or other events that may be organised, promoted or sponsored by the Society.
- e) As Required by Law: the Society may disclose information about members in response to a court order, or other governmental request.
- f) To Protect Rights and Property: the Society may disclose information about members when it believes in good faith that disclosure is reasonably necessary to protect the property or rights of ISRS, third parties, or the public at large.
- g) With Member's Consent: the Society may share a member's information with third parties when that member authorize the Society to do so.
- h) Aggregated Data: the Society may share information that has been aggregated or reasonably de-identified, so that the information could not reasonably be used to identify the members concerned. For instance, we may publish aggregate diversity statistics about the membership of the Society.
- i) In Support of Requests: If a member sends the Society a request (for example, via a support email or one of our feedback mechanisms), the Society may publish that request (for example on the relevant webpage) in order to help clarify or respond to the request or to support other users.

### **Site of Processing of Personal Data**

Personal data of individuals collected by ISRS may be stored and processed in the United States, Europe, or any other country in which ISRS, its officers or other members, or its third party contractors maintain facilities. Personal data collected in the EU will only be transferred to the US or other country outside of the EU when it is reasonable and legal to do so in pursuance of the aims of the Society and the interests of its members.

### **Data Retention**

Personal data will be retained by ISRS only for as long as necessary or useful in order to pursue the purposes and legitimate interests of the Society and provide the expected services to its members.

### **Data Security**

The Society will put in place appropriate security measures to prevent members personal data from being accidentally lost, or disclosed to or accessed by unauthorized third parties.

Third party persons and organisations with whom personal data is shared will only process members' personal data in conformity with the Society's requirements and will be subject to a duty of confidentiality.

The members, other persons and third party organisations with whom members' Personal Data is shared will be required to respect the Privacy Policy of the Society and not pass members' details to other third parties.

The Society will also put in place procedures to deal with any suspected personal data breach and will notify members and any applicable regulator of any breach in data confidentiality where legally required to do so.

### **Communication Preferences**

Members may at any time ask the Society or third parties to stop sending them marketing messages by logging into the ISRS website and checking or unchecking relevant boxes to adjust their marketing preferences or by following the opt-out links on any marketing message sent to them or by contacting the Society's membership services office.

### **Member's Legal Rights**

Under certain circumstances, members have the rights under data protection laws to:

- Request access to their personal data.
- Request correction of their personal data.
- Request erasure of their personal data.
- Object to processing of their personal data.
- Request restriction of processing of their personal data.
- Request transfer of their personal data.
- Withdraw their consent.

Members will not have to pay a fee to access their personal data or to exercise any of the other above listed rights (unless a request is clearly unfounded, repetitive or excessive).

### **How Members Should Exercise their Rights**

Any member wishing to exercise any of the rights set out above should contact the ISRS membership services office whose contact details for which are as follows:

ISRS Membership Services

Schneider Group Meeting & Marketing Services

Suite 260, 1105 Wooded Acres, Waco, Texas, 76710-5400, USA

Phone: (001)-254-776-3550

email: [isrs@sgmeet.com](mailto:isrs@sgmeet.com)

### **Privacy Policy Changes**

ISRS may from time to time, with the approval of the Society's Council, modify this Privacy Policy. Where significant changes are proposed the Society will circulate members in advance to advise them of the change. A member's continued use of the Society's services after any change in Privacy Policy will be taken as consent to a change, unless the member advises the Society that they do not consent to a change.

END

